

**CITY OF VERGAS
COUNCIL AGENDA
VERGAS EVENTS CENTER
6:30 P.M. on Tuesday, May 10, 2016**

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

Additions or Deletion to Agenda

Council Minutes of the April 12, April 15 and April 22, 2016

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for April 2016

Construction permit

- a. 102 Altona Ave, Shingling
- b. 430 S pelican Ave, Shingling
- c. 235 Frazee Ave, Shingling

Fishing Event June 25

Planning Commission Report

Event Center Report

Mayors Minute

Otter Tail County Tourism Director Report

Report from Public Utilities Superintendent Michael DuFrane

Safety Glasses Policy

Loss Control Recommendations

- a. Data Response Plan
- b. Implementing employee and elected official training on technology security and data retention issues.
- c. Social Media Policy
- d. Council Members use City email addresses/inboxes
- e. Off-site backup storage
- f. Computer Use Policy
- g. City Office locked when not occupied to improve security.

Personnel-

- a. Pay Equity Report
- b. Review Clerk-Treasurer
- c. Swimming Lessons July 11-22
 - a. Nancy Jacobson
 - b. Arthur Fosse
- d. Liquor Store Manager Committee recommendation

Information

Pet Vaccination Clinic, Thursday, May 12 4:30 -6:30 pm Fire Hall
League of MN Cities Annual Conference will be held June 14-17, 2016 in St. Paul
Hazardous Waste Day July 15, 2016 – Volunteers Needed.

**CITY OF VERGAS
REGULAR MEETING
TUESDAY, MAY 10, 2016 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, May 10, 2016 in Council Chambers, Vergas Event Center with the following members present: Mayor Dean Haarstick, Council Members Paul Pinke, Sandee Stall, Scott Goodman and Keith Bunkowske. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Public Maintenance Employee Tyanne Jacobson, Barbie Porter of Vergas-Frazee Forum, Steve Peloquin of Peloquin Law Firm, Kyle Schrupp, Mandy Winnings, Shane Poss, Chris Eiden, Pamela Eiden, Dirk Ockhardt, Doug Ackling and Joe Nelson.

Mayor Dean Haarstick called the meeting to order.

Motion by Pinke, seconded by Stall to accept agenda with the addition of park fill. Motion passed unanimously.

Motion was made by Pinke, seconded by Stall to approve the Council Minutes of the April 12, April 15 and April 22, 2016 meetings with the correction in the April 22 minutes that Goodman stepped down from the current meeting not the Council. Motion passed unanimously.

Motion was made by Pinke, seconded by Stall to approve City bills totaling \$19,455.09. Motion passed unanimously.

Motion by Pinke, seconded by Stall to approve Liquor Store bills totaling \$50,816.76. Motion passed unanimously.

Motion by Pinke, seconded by Stall to approve the following construction permits: 102 Altona Ave, 430 S Pelican Ave and 235 Frazee Ave all for Shingling. Motion passed unanimously.

Dirk Ockhardt updated on the Council regarding his plans for the fishing derby at Long Lake Beach. He has partnered with the MN DNR and is working with an intern who will teach children about invasive species and make this an educational event. The event will be held June 25, 2016 from 10 am -1 pm and there will be no charge to the participants. Council thanked Ockhardt for putting on the event.

Goodman reviewed planning commission report. 22 nuisance violation notices have been sent to Vergas residents. Discussed the dust, noise, and depth and right-a-way issue at the gravel pit located on Hwy 35. Motion by Goodman, seconded by Stall to have Peloquin abate the nuisance at the gravel pit owned by Mark's Sand and Gravel. Motion passed unanimously.

Council Member Bunkowske joined the meeting.

Bunkowske reviewed event center advisory report.

The City has received a donation of 150 feet of pipe for drainage at the parking lot by Tin Can Alley. We will need 80-100 yards of top gravel and 200-250 yards of fill to complete the project. Motion by Stall, seconded by Bunkowske for gravel and fill to be purchased from parks capital outlay. Motion passed unanimously.

Haarstick provided a report on the May Mayor's meeting he attended.

Haarstick reviewed Otter Tail County Tourism.

DuFrane presented the Council with a purchase order for a 2016 John Deere lawn mower with a 54 inch deck from RDO in Hawley MN. Motion by Goodman, seconded Stall to purchase 2016 John Deere lawn mower for \$10,442.74. Motion passed unanimously.

DuFrane informed Council the hydrants have not been painted for seven years and need to be painted. He has talked with community service workers and they will paint the hydrants with the city paying for the paint and supplies. A sewer service line will be repaired Thursday on Pelican Ave. Frazee High School will be playing Barnesville at our baseball diamond on Thursday. Mayor Haarstick presented DuFrane and Jacobson the Wastewater Award from MN Pollution Control.

Motion by Stall, seconded by Pinke to allow Public Utilities Superintendent to be reimbursed up to \$100.00 a year for safety glasses. Motion passed unanimously.

Lammers reviewed League of MN Loss Control recommendations and Council decided to review and discuss at June Council meeting.

Lammers informed Council the City has passed the 2015 pay Equity Report.

Motion by Bunkowske, seconded by Pinke to move Clerk-Treasurer Julie Lammers from step 9 to step 10 on the pay scale. Motion passed unanimously.

Lammers reviewed swimming lesson information. Motion by Stall, seconded by Pinke to pay Nancy Jacobson \$35.00 a child and Arthur Fosse \$11.00 an hour for swimming lessons. Motion passed unanimously.

Pinke reviewed proposal of the Liquor Store committee report. Stall reviewed the part time position option. Motion by Stall, seconded by Pinke to offer the position to the person with the second highest point value. Motion by Stall, seconded by Pinke to amend the motion to continue to advertise the position. Motion passed unanimously. Amended Motion passed unanimously.

The business for which the meeting was called having been completed, the meeting was adjourned.

Julie Lammers, CMC
Clerk-Treasurer