

**CITY OF VERGAS
COUNCIL AGENDA
VERGAS EVENTS CENTER
6:30 P.M. on Monday, May 11, 2015**

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

Additions or Deletion to Agenda

Council Minutes of the April 13, 2015

Construction permit-

- a. 140 E Elm St, 3 windows, door, reside porch
- b. 125 N 3rd Ave, roof house and garage
- c. 1156 E Frazee Ave, 12x24 shed
- d. 94 Parkview Drive, 3 season porch, 5x18 covered deck
- e. 200 W Main St, shingling one side of Church

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for April

Zumba Donation

Event Center Advisory Board Report

Attic Shoppe Rent

EDA Annual Public Hearing

Prairie Fire Play – Cinderella

Looney Daze

- a. Street Closing-Railway Avenue
- b. Parade Route
- c. 1-4 day temp on-sale liquor license for Vergas Community Club

Mayors Minute

Report from Public Utilities Superintendent Michael DuFrane

Personnel –

- a. Summer Position
- b. Parental Leave
- c. Temporary Liquor Store Manager
- d. Personnel Policy Change
- e. Employee step scale review
- f. Review Clerk-Treasurer

Information

- 2015 LMC Annual Conference in Duluth June 24-26, 2015
- Hazardous Waste Collection Day-Friday, July 17, 2015 from 10:00 a.m. to 2:00 p.m. Volunteers needed.

**CITY OF VERGAS
REGULAR MEETING
Monday, May 11, 2015 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Monday, May 11, 2015 in Council Chambers, Event Center with the following members present: Mayor Dean Haarstick, Council Members Duane Stand, Kevin Zitzow, Paul Pinke and Keith Bunkowske. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Liquor Store Manager Tasha Osman, Steve Peloquin of Peloquin Law Firm and Tyanne Jacobson.

Mayor Dean Haarstick called the meeting to order.

Motion by Bunkowske, seconded by Strand to accept agenda with following addition: construction permit for 402 E Frazee Ave. Motion passed unanimously.

Motion was made by Zitzow, seconded by Bunkowske to approve the April 13, 2015 minutes meeting. Motion passed unanimously.

Motion by Zitzow, seconded by Strand to approve the following construction permits: 140 E Elm St, 3 windows, door, residing porch; 125 N 3rd Ave, roof on house and garage; 1156 E Frazee Ave, 12x24 shed; 94 Parkview Drive, 3 season porch, 5x18 covered deck; 200 W Main St, shingling one side of Church and 402 E Frazee Ave, window and siding. Motion passed unanimously.

Motion was made by Zitzow, seconded by Bunkowske to approve City bills totaling \$56,252.49. Motion passed unanimously.

Motion by Zitzow, seconded by Strand to approve Liquor Store bills totaling \$41,735.43. Motion passed unanimously.

Motion by Zitzow, seconded by Bunkowske accepting Resolution 2015-046 (A Complete text of the resolution is part of permanent public record in the City Clerk's office) accepting Donations from Zumba for Event Center. Motion passed unanimously.

Bunkowske reviewed Event Center minutes. Motion by Pinke, seconded by Bunkowske to approve the sidewalk being replaced in front of the Event Center for \$7,700.00 and the sidewalk for Linden Ave to the Fire Hall for \$4,135.00. Motion passed unanimously. Discussed adding a railing and asked DuFrane to check into purchasing a railing. Currently we do not have a policy for renting the Event Center for plays and we would like to have a play at the center this summer with practices lasting 4 hours a day for 5 days and then performing the play. Motion by Bunkowske, seconded by Pinke to allow play to rent center for the week for \$400.00. Motion passed unanimously.

Council discussed Attic Shoppe lease.

Motion by Zitzow, seconded by Pinke to set the EDA annual meeting as a public hearing on June 1, 2015 at 12:00 at Billy's Corner Bar and Grill. Motion passed unanimously.

Lammers reviewed plan for Cinderella play requesting permission to use 10% funds to pay for any portion of play not covered by donations. Motion by Zitzow, seconded by Strand to pay \$2,650 to Prairie Fire to perform the Cinderella play at the Vergas Event Center. Motion passed unanimously.

Vergas Community Club has requested Street Closing, parade route and beer license. Motion by Pinke, seconded by Zitzow to allow parade permit, 1-4 day temporary on-sale Liquor License and street closing

to the Vergas Community Club from Friday, August 14, 2015 until Sunday, August 16, 2015. Motion passed unanimously.

Mayor reviewed the April Mayor meeting which was held in Vergas at the Loon's Nest where the Mayors held discussions regarding payroll and event centers.

Street Superintendent Mike DuFrane reviewed getting mulch for park and agline for the baseball field. Motion by Zitzow, seconded by Pinke to purchase agline for the baseball field for \$1,297.50. Motion passed unanimously. Motion by Zitzow, seconded by Bunkowske to purchase certified mulch from Crossroads for \$1,552.50. Motion passed unanimously. DuFrane stated that hydrants would be flushed next week.

Motion by Zitzow, seconded by Pinke to hire Paul Schoeneberger for temporary parks position. Motion passed unanimously.

Motion by Strand, seconded by Zitzow to allow Liquor Store Manager 12 weeks parental Leave beginning around September 14, 2015 (after baby is born) and 6 weeks of part-time work. Motion passed unanimously.

Motion by Strand, seconded Zitzow to hire Bob Leslie as temporary Liquor Store Manager while Osman is on parental leave. Motion passed unanimously.

Strand reviewed policy resolution regarding parental leave for school conferences. Motion by Strand, seconded by Pinke to approve resolution 2015-044 (A Complete text of the resolution is part of permanent public record in the City Clerk's office.) allowing parents to leave for school conferences and other activities adding it to the current City Personnel Policy. Motion passed unanimously.

Motion by Strand, seconded by Zitzow to approve resolution 2015-045 (A Complete text of the resolution is part of permanent public record in the City Clerk's office.) adding 2% increases to step scale for personnel. Motion passed unanimously.

Motion by Strand, seconded by Zitzow to move Lammers from step 7 to step 8 in the step scale and to increase Clerk-Treasurer cell phone reimbursement to \$75.00 a month. Motion passed unanimously.

Motion by Strand, seconded by Zitzow to provide the Liquor Store Manger a \$50.00 a month cell phone reimbursement.

Motion by Pinke, seconded by Bunkowske to approve adding Tyanne's position to the agenda to discuss cell phone reimbursement. Motion passed unanimously.

Motion by Pinke, seconded by Bunkowske to increase cell phone reimbursement of Public Works Maintenance Worker/Custodial & Building Maintenance employee from \$25.00 to \$50.00 a month. Motion passed unanimously.

The business for which the meeting was called having been completed, the meeting was adjourned at 8:00 p.m.

Julie Lammers, CMC
Clerk-Treasurer