

**CITY OF VERGAS
VERGAS EVENTS CENTER
6:00 P.M. on Tuesday, June 7, 2016**

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)
COUNCIL PUBLIC HEARING

6:00 pm Public Hearing for 339 E Frazee Ave

COUNCIL AGENDA

Additions or Deletion to Agenda

Council Minutes of the May 10

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for May 2016

Construction permit

- a. 301 Altona Avenue, shingling
- b. 802 E Scharf Ave, 15 windows

Event Center Advisory Committee Report

Gravel Update

Mayors Minute

Report from Public Utilities Superintendent Michael DuFrane

Election Judges

2015 Audit

Conduit Revenue Bond

Loss Control Recommendations

- a. Data Response Plan
- b. Implementing employee and elected official training on technology security and data retention issues
- c. Social Media Policy
- d. Council Members use City email addresses/inboxes
- e. Off-site backup storage
- f. Computer Use Policy
- g. City Office locked when not occupied to improve security

Information

League of MN Cities Annual Conference will be held June 14-17, 2016 in St. Paul
Hazardous Waste Day July 15, 2016 – Volunteers Needed.

CITY OF VERGAS
Tuesday, June 7, 2016 6:00 P.M.
Public Hearing for 339 E Frazee Ave

The City Council of Vergas met for a public hearing at 6:00 p.m., on Tuesday, June 7, 2016 in Council Chambers, Vergas Event Center with the following members present: Mayor Dean Haarstick, Council Members Paul Pinke, Sandee Stall, Scott Goodman and Keith Bunkowske. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Public Maintenance Employee Tyanne Jacobson, Barbie Porter of Vergas-Frazee Forum, Travis Jorgensen, Bobbie Jo Jorgensen, Judy Lancaster, Ben Lankow, Shane Poss, Kyle Schrupp, Frank Vana and Colleen Hoffman of Hoffman, Philipp & Knutson, PLLC..

Lammers reviewed property. Ben Lankow explained he was purchasing the property and has begun to make updates to the house and outside buildings.

Dean closed public hearing at 6:20 pm

CITY OF VERGAS
REGULAR MEETING
TUESDAY, June 7, 2016 6:30 P.M.

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, June 7, 2016 in Council Chambers, Vergas Event Center with the following members present: Mayor Dean Haarstick, Council Members Paul Pinke, Sandee Stall, Scott Goodman and Keith Bunkowske. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Public Maintenance Employee Tyanne Jacobson, Barbie Porter of Vergas-Frazee Forum, Steve Peloquin of Peloquin Law Firm, Travis Jorgensen, Bobbie Jo Jorgensen, Judy Lancaster, Ben Lankow, Shane Poss, Kyle Schrupp, Frank Vana and Colleen Hoffman of Hoffman, Philipp & Knutson, PLLC..

Mayor Dean Haarstick called the meeting to order.

Motion by Pinke, seconded by Bunkowske to accept agenda with the following additions: Looney Daze parade permit, 339 Frazee Ave and sewer line repair. Motion passed unanimously.

Motion by Pinke, seconded by Stall to approve the Looney Daze parade permit with the same route as last year. Motion passed unanimously.

Motion was made by Goodman, seconded by Bunkowske to approve the Council Minutes of the May 10, 2016. Motion passed unanimously.

Motion was made by Pinke, seconded by Goodman to approve City bills totaling \$32,413.02. Motion passed unanimously.

Motion by Pinke, seconded by Bunkowske to approve Liquor Store bills totaling \$59,854.10. Motion passed unanimously.

Colleen Hoffman of Hoffman, Philipp & Knutson, PLLC auditing firm reported to the Council the 2015 Audit.

Motion by Pinke, seconded by Bunkowske to approve the following construction permits: 301 Altona Ave for Shingling and 802 E Scharf Ave for 15 windows. Motion passed unanimously.

Motion by Pinke, seconded by Goodman to allow owners at 339 E Frazee Ave until December 31, 2016 to make repairs to building and City will have a follow up inspection. Motion by Pinke, seconded by Goodman to amend motion to accept resolution 2016-070 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) requiring 339 E Frazee to secure building, maintain grounds, make structurally sound, update any safety and nuisance concerns, weather proof buildings and make non-hazardous. Motion passed unanimously. Amended Motion passed unanimously. Peloquin Law Office will send letter to occupant and owner.

Bunkowske reviewed event center advisory report.

Peloquin gave report on gravel plant and Council asked Peloquin Law Office to prepare gravel ordinance for the planning commission to review.

Haarstick provided a report on the June Mayor's meeting he attended. Discussed the loud trucks using Jake brakes and if we need another sign on Hwy 35. Discussed calling in Sherriff to enforce. Goodman asked DuFrane to have a sign placed on Hwy 35. Lammers will check with County regarding sign placement.

Discussed sewer line repairs to Jorgensen's service line on Pelican Avenue. Travis Jorgenson reviewed the process he has went thru and the costs associated with repairing his service line. Council asked water and sewer committee to look into policy and for item to be on the July Council agenda.

DuFrane gave report on utilities, Paul Schoeneberger is in his second year with the parks and his wage was increased to step 2. Bonnie Anderson owner of the Attic Shoppe donated perennials for the front of the Liquor Store and Brian Soland donated rocks around the plants. Vergas beautification purchased mulch for the community sitting areas. Lawn mower is working nicely.

Motion by Pinke, seconded by Bunkowske to hire Diane Menz as head election judge and Donald Homme, Lynn Schoeneberger, Sherri Marquardt, Elaine Palmer and Roger Palmer as election judges for both the primary and general 2016 elections. Motion passed unanimously.

Lammers updated council on Conduit revenue bond. Motion by Stall, seconded by Pinke to accept resolution 2016-071 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) A resolution calling a public hearing regarding the issuance of revenue bonds and a multifamily housing development. Motion passed unanimously.

Discussed Loss Control recommendations and decided to continue to look at the policy's suggested. Motion by Goodman, seconded by Pinke to pass off-site backup storage and lock City Office when not occupied by City staff. Motion passed unanimously.

Motion by Goodman, seconded Pinke to move the July Council to July 5. Motion passed unanimously.

Motion by Goodman seconded by Pinke to move public hearing July 5, 2016. Motion passed unanimously.

The business for which the meeting was called having been completed, the meeting was adjourned.
8:00 pm

Julie Lammers, CMC
Clerk-Treasurer