

**CITY OF VERGAS
COUNCIL AGENDA
VERGAS EVENTS CENTER**

6:30 P.M. on Tuesday, January 12, 2016

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

Additions or Deletion to Agenda

Council Minutes of the December 8, 2015 and December 29, 2015

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for December 2014

Set Time, Place, & Date of Regular 2016 Meetings

Appointment of Acting Mayor

Council Portfolios

Event Center, City Weed Inspector, Recycling Center
Liquor Store, Licenses Municipal Buildings
Streets, Parks, Recreation Sidewalks,
Water, Sewer Operations, Emergency Services, Storm Drain
Personnel

CDH-Vergas Fire Board Representative & Report

Appoint City Attorneys: Peloquin Law Office, P.A.

Designate Official Newspaper: Frazee-Vergas Forum

Designation of official place of advertisement of projects: cityofvergas.com website

Designate Official Depositories: Vergas State Bank

Local Board of Review-April 5, 2016 at 1:00

Pay Equity Report

Planning Commission Appointments (Myles Flatland and ?)

Licenses –Lion's

North Country Trail Association Proclamation & Memorandum of Understanding

Personnel

- a. Vergas AWAIR (A workplace accident and injury reduction) Program
 - 1. Reviews
 - a. Mike DuFrane, Utilities Superintendent
 - b. Tasha Osman, Liquor Store Manager

Information

2016 Leadership Conference for Newly Elected Officials, Jan 22-23, 2016 Brooklyn Center
2016 Leadership Conference for Experienced Officials, Jan. 22-23, 2016 Brooklyn Center
League of MN Cities Loss Control Workshop, March 23, 2016 Fergus Falls
League of MN Cities Annual Conference will be held June 14-17, 2016 in St. Paul

**CITY OF VERGAS
REGULAR MEETING
Tuesday, January 12, 2016 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, January 12, 2016 in Council Chambers, Event Center with the following members present: Council Members Scott Goodman, Paul Pinke, Sandee Stall and Keith Bunkowske. Absent: Mayor Dean Haarstick. Also present: Clerk/Treasurer Julie Lammers, Steve Peloquin of Peloquin • Beck, P.A, Liquor Store Manager Tasha Osman, Street Superintendent Mike DuFrane, Public Maintenance Employee Tyanne Jacobson, and Barbie Porter of Vergas-Frazee Forum.

Acting Mayor Paul Pinke called the meeting to order.

Motion by Bunkowske, seconded by Goodman to accept agenda with the addition of Utilities Superintendent report. Motion passed unanimously.

Motion was made by Bunkowske, seconded by Goodman to approve the December 8, 2015 and December 29, 2015 meeting minutes. Motion passed unanimously.

Motion was made by Goodman, seconded by Bunkowske to approve City bills totaling \$367,450.26. Motion passed unanimously.

Motion was made by Goodman, seconded by Bunkowske to approve Liquor Store bills totaling \$34,755.12. Motion passed unanimously.

Motion by Goodman, seconded by Bunkowske to set meeting time of regular 2016 meetings to second Tuesday of each month at 6:30 p.m. at the Event Center. Motion passed unanimously.

Motion by Goodman, seconded by Bunkowske to appoint Paul Pinke as Acting Mayor. Motion passed unanimously.

Motion by Bunkowske, seconded by Goodman to adopt the following for the 2016 portfolios:

Weed Inspector: Dean Haarstick

Event Center, Recycling Center: Keith Bunkowske and Dean Haarstick

Liquor Store, Licenses, Municipal Buildings: Paul Pinke and Sandee Stall

Streets, Parks, Recreation and Sidewalk: Paul Pinke and Sandee Stall

Water Sewer, Emergency: Scott Goodman and Dean Haarstick

Personnel: Keith Bunkowske and Scott Goodman

Motion passed unanimously.

Motion by Goodman, seconded by Pinke to appoint Bunkowske as CDH-Vergas Fire Board Representative. Motion passed unanimously. Bunkowske reviewed Fire Departments 2015 activities and 2016 budget. Motion by Bunkowske, seconded by Goodman for 2% increase to CDH-Vergas Fire budget. Motion passed unanimously. Pinke thanked Bunkowske for serving on the board.

Motion by Goodman, seconded by Bunkowske to appoint Peloquin Law Office as City Attorneys. Motion passed unanimously.

Motion by Bunkowske, seconded by Stall to designate official newspaper as Frazee-Vergas Forum. Motion passed unanimously.

Motion by Goodman, seconded by Stall to designate City website for official advertising location. Motion passed unanimously.

Motion by Bunkowske, seconded by Stall to designate official depositories as Vergas State Bank. Motion passed unanimously.

Lammers reported that the local board of review would be April 5 at 1:00 p.m. at the Vergas Event Center Council Chambers.

Motion by Goodman, seconded by Bunkowske to approve 2015 Pay Equity Report. Motion passed unanimously.

Motion by Goodman, seconded by Stall to appoint Myles Flateland to serve on the planning commission. Motion passed unanimously.

Motion by Bunkowske, seconded by Goodman to approve Lion's 3.2 license. Motion passed unanimously.

Motion by Goodman, seconded by Bunkowske to approve North Country Trail Association proclamation and Memorandum of Understanding (A Complete text of the resolution is part of permanent public record in the City Clerk's office.) making the City of Vergas a Trail Town. Motion passed unanimously.

Motion by Stall, seconded by Bunkowske to approve the Vergas AWAIR (A workplace accident and injury reduction) Program. Motion passed unanimously. Motion by Goodman, seconded by Stall to appoint Dean Haarstick as Safety Director. Motion passed unanimously.

Bunkowske reviewed Mike DuFrane, Utilities Superintendent and recommended 2% raise. Goodman reviewed Tasha Osman, Liquor Store Manager position and the overall health of the Liquor Store and recommend step raise. Motion by Bunkowske, seconded by Stall to give DuFrane a 2% raise effective January 1, 2016. Motion passed unanimously. Motion by Goodman, seconded by Bunkowske to move Osman from step 3 to step 4 on the pay scale effective January 1, 2016. Motion passed unanimously.

Street Superintendent Mike DuFrane reviewed quote for lights on the plow truck. Motion by Goodman, seconded by Stall to purchase a light bar for plow truck for \$480.00. Motion passed unanimously. DuFrane requested to be able to take City pick-up home over the next three months when bad weather was forecasted. Motion by Goodman, seconded by Bunkowske to allow DuFrane to bring pickup home when he decides there is a need over the next three months. Motion by Goodman, seconded by Bunkowske to incorporate the ability to take City pick-up home to the City Vehicle policy. Motion passed unanimously.

The business for which the meeting was called having been completed, the meeting was adjourned at 7:15 p.m.

Clerk-Treasurer Julie Lammers, CMC

