

**CITY OF VERGAS
COUNCIL AGENDA
VERGAS EVENTS CENTER**

6:30 P.M. on Tuesday, February 9, 2016

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

Additions or Deletion to Agenda

Council Minutes of the January 12, 2016

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for February 2016

Attic Shoppe Lease

Small Cities Development Grant

Fishing Derby on Long Lake

Vergas Community Club Farmers Market

Local Government Aid

Event Center Report

- a. Piano
- b. Financial Donation

Planning Commission Report

- a. Member
- b. Camping Ordinance

Safety Training

Mayors Minute

Otter Tail County Tourism Director Report

Report from Public Utilities Superintendent Michael DuFrane

- a. City Vehicle Policy
- b. 2015 Wastewater Treatment Facility Operational Award

Personnel

- a. Personal time Off (PTO)
 - a. Policy
 - b. Employee Request Form
- b. Acknowledgement of Resignation

Information

League of MN Cities Loss Control Workshop, March 23, 2016 Fergus Falls
League of MN Cities Annual Conference will be held June 14-17, 2016 in St. Paul
Hazardous Waste Day July 15, 2016 – Volunteers Needed.

**CITY OF VERGAS
REGULAR MEETING
TUESDAY, FEBRUARY 9, 2016 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, February 9, 2016 in Council Chambers of the Vergas Event Center with the following members present: Mayor Dean Haarstick, Council Members Paul Pinke, Scott Goodman, and Keith Bunkowske. Absent: Council Member Sandee Stall. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Public Maintenance Employee Tyanne Jacobson, Barbie Porter of Vergas-Frazee Forum, Steve Peloquin of Peloquin Law Firm, Dirk Ockhardt, Sherry Marquardt, Vanessa Perry, Marlette Otto-Anderson and Mikel Olson of Fergus Falls/Otter Tail County HRA.

Mayor Dean Haarstick called the meeting to order.

Motion by Pinke, seconded by Bunkowske to accept agenda with following deletions: Attic Shoppe Lease. Motion passed unanimously.

Motion was made by Pinke, seconded by Goodman to approve the January 12, 2016 meeting minutes. Motion passed unanimously.

Motion was made by Pinke, seconded by Bunkowske to approve City bills totaling \$19,390.01. Motion passed unanimously.

Motion by Pinke, seconded by Bunkowske to approve Liquor Store bills totaling \$27,635.00. Motion passed unanimously.

Mikel Olson of Fergus Fall/Otter Tail County HRA reviewed the sale of the Quiet Cricket, a business that used the Small Cities Development Grant and agreed to stay in business for 10 years and has sold after 2 years of the grant. Motion by Goodman, seconded by Pinke to transfer the remaining 8 years of funds owned to the City to the new owners of the property. Motion passed unanimously.

Dirk Ockhardt requested the use of the park on Long Lake as he is organizing a fishing derby in May or June. Council requested he talk with MN DNR and set a date and bring back information to the Council.

Sherry Marquardt, employee of the Vergas Community Club requested permission to move the Farmers Market from Railway Ave to the Lion's Park on Tuesdays and Fridays from 9 am to 1 pm. She is planning a children's event to teach kids about eating and is working with the MN Ag Department and the park would be safer for children and a lot less dusty for everyone. Motion by Pinke, seconded by Bunkowske to allow the use of the Lion's Park for the Vergas Farmer's Market. Motion passed unanimously.

Mayor Haarstick reviewed the Local Government Aid from the state and requested we have a resolution. Motion by Goodman, seconded by Bunkowske to accept Resolution 2016-070 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) regarding support of increasing Local Government Aid in the 2016 Legislative session for Greater MN Cities. Motion passed unanimously.

Bunkowske reviewed Event Center report. Motion by Bunkowske, seconded by Pinke to accept Resolution 2016-070 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) regarding Resolution 2016-068 accepting donation for a piano. Motion passed unanimously.

Motion by Pinke, seconded by Bunkowske to accept Resolution 2016-069 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) regarding accepting donation for sound system at the Event Center. Motion passed unanimously.

Goodman reviewed the Planning Commission minutes. Motion by Goodman, seconded by Pinke to add Van Bruhn as a member of the Planning Commission. Motion passed unanimously.

Peloquin reviewed camping ordinance. Must apply for a conditional use permit to have campground. Motion by Pinke, seconded by Goodman to approve ordinance 2016-001 revision: if water and sewer is not available they can have MN Department water and a public road access to campground. Yes: Goodman, Pinke No: Bunkowske. Motion carried.

Discussed safety training. Motion by Goodman, seconded by Pinke to go with League of MN Cities safety training meetings held in Fergus Falls with the neighboring communities. Motion passed unanimously.

Haarstick reviewed Mayor's meeting. It is important to speak with state representatives. Haarstick attended County Commissioner public hearing this morning and Otter Tail County will continue to only allow only Municipal Liquor Stores in Otter Tail County.

Haarstick requested permission to sit on the Otter Tail County Tourism Board. Motion by Pinke, seconded by Bunkowske to allow Haarstick to sit on the Otter Tail County Tourism Board. Motion passed unanimously.

Motion by Goodman, seconded by Bunkowske to update City Vehicle Policy. Motion passed unanimously.

Haarstick thanked DuFrane on his work at the Wastewater Treatment Facility and on receiving the 2015 Wastewater Treatment Facility Operational Award.

Motion by Goodman, seconded by Bunkowske to approve updating the personal policy with the addition of Non-Accrued Personal Time Off. Motion passed unanimously.

Motion by Goodman, seconded by Pinke to approve Non-Accrued Personal Time Off form with change of documentation from physician. Motion passed unanimously.

Motion by Pinke, seconded by Goodman to acknowledge the resignation of our Liquor Store manager Tasha Osman. Motion passed unanimously.

Motion by Pinke, seconded by Goodman for Personnel Committee to advertise and update job description. Motion passed unanimously.

Haarstick reviewed upcoming trainings.

The business for which the meeting was called having been completed, the meeting was adjourned at 7:40 p.m.

Julie Lammers, CMC
Clerk-Treasurer

