

**DATA REQUEST FORM**  
**Minnesota Government Data Practices Act**

The City of Vergas is an equal opportunity provider & employer.



**Vergas City Hall**

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Vergas, MN 56587

Phone 218-342-2091 Fax 218-342-2068

Email cityofvergas@arvig.net Web-site: [www.cityofvergas.com](http://www.cityofvergas.com)

**Completed by Requester**

Name (Last, First, MI)

Date of Request

Street Address

Phone Number

City, State, Zip

Signature

Description of the information requested: (attach additional sheets if necessary)

**Charges may apply such as photo copies at 25 cents each and employee time involved in retrieving information.**

**Please allow reasonable time to receive your requested information.**

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**Completed by the City of Vergas**

Handled by: \_\_\_\_\_

*Information classified as:*

Public     Non-Public     Private     Protected Non-Public     Confidential

*Action:*

Approved     Approved in part (Explain Below)     Denied (Explain Below)

\_\_\_\_\_

*Remarks or basis for denial including MN Statute if applicable:*

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**Charges:**

None     Pages x .25 cents = \_\_\_\_\_

Special Rate: \_\_\_\_\_     Other: \_\_\_\_\_

Explanation: \_\_\_\_\_    Explanation: \_\_\_\_\_

Authorized Signature

Date