

**CITY OF VERGAS  
COUNCIL AGENDA  
VERGAS EVENT CENTER  
6:30 P.M.  
Monday, July 9, 2012**

Additions or Deletion to Agenda

Council Minutes of the June 4, 2012 & June 25, 2012

Construction Permits-

- a. Jesus Little Lambs, 12x24 addition
- b. Paul's Insulation, 6x12 addition
- c. 114 Park View Drive, storage shed

Small Cities Development Program

- a. Administrative Contract with Fergus Falls HRA
- b. Resolution adopting Commercial rehab
- c. Resolution adopting Homeowner rehab
- d. Prohibition of excessive use of force
- e. Resolution adopting section 3 plan
- f. Anti-displacement Policy
- g. Program Income Policy

Grass and Nuisance Ordinance-

- a. Change in fee
- b. 151 W Linden

Emergency plan

- A. MIR3
- B. Emergency Management Director-John Bruhn
- C. NIMS Training-IS700a, July 11, 6:30 p.m. at the CDH-Vergas Fire Hall

Keilley Shores Development

Looney Days-Community Club

- a. Insurance
- b. Street Closing

Event Center Board Report

- a. Sign
- b. Vergas Event Center Rental Agreement

Municipal building

Mayors Minute

- a. League of MN Conference
- b. West Central Initiative –Transportation Advisory Committee Annual Meeting and Open House Friday, July 13, 2012 from 10:00 a.m. to 2:00 p.m.

Report from Public Utilities Superintendent Michael DuFrane -

Personnel

- A Mayor and Council payment for meetings effective January 1, 2013
- B. Swimming Lesson Instructor/helper-Daniel Arndt
- C. Employee Job Descriptions
- D. Clerk-Treasurer Review

Liquor Store Bills for June 2012

Financial Report

Bills Paid Between Council and Council Bills

### **Information**

National Incident Management System (NIMS) 700 training at the CDH-Vergas Fire Hall on Wednesday, July 11, 2012 at 6:30 p.m.

Otter Tail County Household Hazardous Waste Mobile Collection program for the City is scheduled for Friday, July 13, 2012, from 10:00 a.m. – 2:00 p.m. at the Vergas-CDH Fire Hall. **Volunteers are needed.**

**CITY OF VERGAS  
REGULAR MEETING  
Monday, July 9, 2012 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Monday, 07-09-12, in Council Chambers, Event Center with the following members present: Mayor Dean Haastick, Council Members Scott Goodman, Paul Pinke, Kevin Zitzow and Shawn Day. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Michael DuFrane, Liquor Store Manager Carol Sharp, Steve Peloquin of Peloquin • Beck, P.A, Barbie Porter of Frazee-Vergas Forum, Ross Smith, Tom Olson, Lois Wippich, Jean Gundberg, Charles Gundberg, Ray Bruhn, Marlette Otto-Anderson, Gordon Poss, Meryl Kuam, Roger Fenstad of Moore Engineering and Jon Pratt of Ulteig Engineering.

Mayor Dean Haastick called the meeting to order.

Motion by Pinke, and seconded by Day to accept agenda with the following addition; Additional Building permit, Looney Days Employee Duties, Event Center piano, crosswalks and a deletion of 151 W Linden. Motion passed unanimously.

Motion was made by Day, seconded by Pinke to approve the minutes of the June 4 and June 25, 2012 meetings. Motion passed unanimously.

Motion by Zitzow, seconded by day to approve the following building permits: Jesus Little Lambs, Paul's Insulation, Vergas 66 and 114 Park View Drive. Motion passed unanimously.

Motion by Zitzow, seconded by Pinke to except the Administrative Contract with Fergus Falls HRA. Motion passed unanimously.

Motion by Zitzow, seconded by Goodman for a resolution adopting Commercial rehab (A complete text of the resolution is part of permanent public record in the City Clerk's office.). Motion passed unanimously.

Motion by Zitzow, seconded by Goodman for a resolution adopting Homeowner rehab (A complete text of the resolution is part of permanent public record in the City Clerk's office.). Motion passed unanimously.

Motion by Zitzow, seconded by Day to except the prohibition of excessive use of force. Motion passed unanimously.

Motion by Zitzow, seconded by Day for a resolution adopting Section 3 plan (A complete text of the resolution is part of permanent public record in the City Clerk's office.). Motion passed unanimously.

Motion by Zitzow, seconded by Day to except the Anti-displacement policy. Motion passed unanimously.

Motion by Zitzow, seconded by Day to except the program income policy. Motion passed unanimously.

Motion by Day, seconded by Zitzow to change nuisance ordinance to state \$75.00 per employee per hour instead of \$75.00 per hour. Motion passed unanimously.

Lammers explained the MIR3 program through Otter Tail County which will call residents regarding emergencies or announcements within Vergas. Motion by Zitzow, seconded by Day to approve the City of Vergas entering in agreement with Otter Tail County for the MIR3 system. Motion passed unanimously.



Motion by Zitzow, seconded by Day to approve John Bruhn as the City of Vergas Emergency Management Director. Motion passed unanimously.

Lammers invited Council and residents to attend NIMS Training 700 class on Wednesday, July 11, 2012 at 6:30 p.m. at the Fire Hall.

Keith Bunkowski explained a plan for the Keilley Shores Development. He has hired Moore Engineering for the project. Jon Pratt from Ulteig explained he has received the plan. Motion by Goodman, seconded by Day to have Ulteig review the plans and bring a recommendation to Council at the August meeting. Motion passed unanimously.

Marlette Otto-Anderson reviewed Looney Days. Community Club requested for City employees to pick up signs and to place picnic tables and garbage cans on Main Street during regular working hours. Motion by Day, seconded by Zitzow to have city employees place picnic tables and garbage cans on Main Street and to remove them during regular working hours. Motion passed unanimously.

Motion by Day, seconded by Zitzow to allow Community Club to purchase Liquor Liability through the City of Vergas. Motion by unanimously.

Motion by Zitzow, seconded by Day to approve street closing of City Streets contingent on approval of MNDOT. Motion passed unanimously.

Discussed Kittenball being held at the baseball field. Motion by Pinke, seconded by Day to allow Kittenball tournament on the baseball field for Looney Daze. Motion passed unanimously.

Day reviewed the minutes of the Vergas Event Center advisory board.

Motion by Day, seconded by Zitzow to approve proposed Event Center agreement with the change in f. to say caterer instead of Lions. Motion passed unanimously.

Motion by Day, seconded by Zitzow to allow Event Center advisory board begin looking for sponsors for the electronic sign. Motion passed unanimously.

Haarstick explained he has a piano to donate to the Event Center due to the current piano's lack of tune. This piano will need volunteers to refurbish it. Council asked for recommendation of the event center committee regarding piano.

Discussed having a public hearing regarding the Municipal Building renovation. Motion by Zitzow, seconded by Goodman to have a public hearing regarding municipal building renovation on July 24, 2012 at 6:30 p.m. Motion passed unanimously.

Matt Malone of BHH Partners described the Municipal building renovation project.

DuFrane presented sidewalk report to Council which they will review for next months meeting. Thanked Brian Soland for donating boulders for Tin Can Alley. Goodman asked Lammers to send a thank you letter Brian Soland. DuFrane stated that Fire Chief Jeff Zitzow has approached him regarding the City buying their old radio's once they receive their new 800 megahertz radios.

Pinke explained he has had several requests for painting crosswalks on Hwy 228.

Haarstick explained he would give a report on the League of MN Cities Conference at the next meeting due to current technical issues with the power point. Motion by Pinke, seconded by Goodman to all Haarstick and Lammers to attend West Central Initiative Meeting and open Hours on Friday, July 13, 2012 Motion passed unanimously.

Motion by Goodman, seconded by Zitzow to pay Mayor and Council members \$30.00 for meetings effective January 1, 2013. Motion passed unanimously.

Motion by Zitzow, seconded by Pinke to hire Daniel Arndt as swimming instructor at \$8.50 an hour for the 2012 season. Motion passed unanimously.

Motion by Goodman, seconded by Day to approve job descriptions (complete copies on file at City Clerk's office) on all City employees' positions. Motion passed unanimously.

Motion by Goodman, seconded Day to approve pay increase from step 5 to step 6 for Clerk-Treasurer effective June 1, 2012. Motion passed unanimously.

Motion by Pinke, seconded by Day to approve Liquor Store bills for \$21,773.36. Motion passed unanimously.

Motion by Pinke, seconded by Goodman to approve City Bills for \$45,124.61. Motion passed unanimously.

The business for which the meeting was called having been completed, the meeting was adjourned at 8:00 p.m.

Clerk-Treasurer Julie Lammers, CMC