

CITY OF VERGAS
COUNCIL AGENDA
VERGAS EVENT CENTER
6:30 P.M.
Monday, June 4, 2012

Additions or Deletion to Agenda

Council Minutes of the May 7, 2012

Construction Permits-

- a. Susan Stone-22x16 deck on the front of house 551 S Pelican Ave
- b. Rex Kingsbury-cement patio slab 815 E Scharf Ave
- c. Larry Schrupp-reshingle 320 E Frazee Ave

Lawful Gambling Permit-Lions Bingo and Raffle August 11, 2012

Resolution excepting donations from Zumba

2011 Audit

Municipal building exterior design

Event Center Board Report

Caterers Permit

Trail Committee

Planning Commission

- a. Streets
- b. Nuisance

Mayors Minute

Report from Public Utilities Superintendent Michael DuFrane - Sidewalk Report and Water Plant dehumidifier

Resolution Appointing Election Judges

July Meeting Date

Liquor Store Bills for May 2012

Financial Report

Bills Paid Between Council and Council Bills

Information

LMC-2012 Annual Conference & Marketplace, June 20-22, 2012, Duluth Entertainment Convention Center

Otter Tail County Household Hazardous Waste Mobile Collection program for the City is scheduled for Friday, July 13, 2012, from 10:00 a.m. – 2:00 p.m. at the Vergas-CDH Fire Hall. Volunteers are needed.

**CITY OF VERGAS
REGULAR MEETING
Monday, June 4, 2012 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Monday, 06-04-12, in Council Chambers, Event Center with the following members present: Mayor Dean Haarstick, Council Members Scott Goodman, Paul Pinke and Shawn Day. Absent: Kevin Zitzow. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Michael DuFrane, Liquor Store Manager Carol Sharp, Nathaniel Welte of Peloquin • Beck, P.A, Barbie Porter of Frazee Forum, Kurt Sleen, Vanessa Sleen, Jordan Sleen, Ross Smith, David Heyer, Colleen Hoffman of Hoffman, Dale & Swenson, PLLC, and Aaron Lauinger of Ulteig Engineering.

Mayor Dean Haastick called the meeting to order.

Motion by Pinke, and seconded by Day to accept agenda with the following addition; Liquor License, Looney Days Liquor Permit, Parking sign and Small Cities Development Grant. Motion passed unanimously.

Motion was made by Pinke, seconded by Day to approve the minutes of the May 7, 2012 meeting. Motion passed unanimously.

Motion by Day, seconded by Pinke to approve the following building permits: 551 S Pelican Ave, 815 E Scharf Ave and 320 E Frazee Avenue. Motion passed unanimously.

Motion by Pinke, seconded by Goodman to issue a permit to the Lions for bingo and a raffle on August 11, 2012. Motion passed unanimously.

Motion by Goodman, seconded by Pinke to accept Liquor License for Billy's Corner Bar & Grill, LLC. Voting yes: Goodman, Pinke and Haarstick. Abstain: Day. Motion carried.

The Vergas Community Club requested a three-day liquor license for Looney Days, August 10-12, 2012. Motion by Pinke, seconded by Day to approve three day liquor license. Motion passed unanimously.

Cheryl Ingberg has requested No Parking signs on her property at 110 S Railway Avenue. Discussed getting ahold of the state and tabled making a decision until we get more information.

Motion by Day, seconded by Pinke for a Resolution Accepting Donations Received (A Complete text of the resolution is part of permanent public record in the City Clerk's office.) from Zumba. Motion passed unanimously.

Colleen Hoffman of Hoffman, Dale, Swenson auditing firm reported to the Council the 2011 Audit. Gave staff an A plus rating on the financial information.

Day reviewed areas of the Municipal Liquor Store building needing repairs. Motion by Day, seconded by Goodman to accept BHH's proposal. Discussed project. Motion passed unanimously.

Day reviewed the minutes of the Vergas Event Center advisory board. Motion by Day, seconded by Pinke to change the rental rate to \$25.00 an hour for the Event Center. Motion passed unanimously.

Signs for the event center were discussed, currently the building says Vergas Community Center and JH Sign has given us a quote to remove letters and put Vergas Event Center on the building for \$720.00. Motion by Day, seconded by Goodman to order sign for \$720.00. Motion passed unanimously.

Lammers informed Council the City of Vergas has received the Small Cities grant and within 6-8 weeks citizens should begin receiving letters regarding the eligibility of grant. Hoffman explained there would be an increase in the audit procedure because of the amount of this grant.

Motion by Goodman, seconded by Pinke to approve an ordinance for a caterers' license with a fee of \$50.00. Discussed Caterer's License and rules and regulations. Nate Welte of Pelouin • Beck, P.A explained he would like to make some changes to the ordinance and would email them to the City within the next two days. Motion passed unanimously.

David Heyer provided a license between the Soo Line Railroad Company and the City of Vergas. Welte explained this is a license not an easement and the license shifts the liability back to the City. Heyer explained the trail committee is out of finances and they will need direction from the council as to how to move forward. Motion by Goodman, seconded by Pinke to accept the license with the Railroad. Motion passed unanimously. Discussed easements for the rest of the land.

Goodman reviewed planning commission minutes. Lauinger reviewed Ulteig's findings of Scharf Avenue. Motions by Goodman, seconded by Day to have Ulteig begin working on easements for Scharf Avenue. Motion passed unanimously. Information on West Lake Street was provided and will be tabled for a couple of years after receiving an easement of \$24,000 for right of way easement acquisition. Discussed nuisance ordinance and the following properties: 110 Co Hwy 35, W Lake St and 121 W Linden. Motion by Goodman, seconded by Day to send letters to three properties that need notice and have public hearing if they are not in compliance. Motion passed unanimously.

Day discussed the Event Center sign and the amount of usage it has currently received. Motion by Day, seconded by Pinke to allow renter to have message on the sign for 4 days before an event. Motion passed unanimously.

Mayor Haarstick stated that he would be attending a MN Mayors meeting tomorrow in Battle Lake.

Public Utilities Superintendent Michael DuFrane asked to table sidewalk to next meeting. DuFrane explained he has not received information on the cost of the dehumidifier. Motion Goodman, seconded by Pinke to have this done with a cost of up to \$5,000.00. Motion passed unanimously. DuFrane shared that hydrants have been flushed.

Motion by Goodman, seconded by Pinke for a resolution appointing primary & general election judges for the Elections of August 14, 2012 and November 6, 2012 (A complete text of the resolution is part of permanent public record in the City Clerk's office.). Motion passed unanimously.

Motion by Goodman, seconded by Day to move the July Council meeting to Monday, July 9, 2012. Motion passed unanimously.

Motion by Pinke, seconded by Day to approve Liquor Store bills for \$52,557.00. Motion passed unanimously.

Motion by Pinke, seconded by Goodman to approve City Bills for \$16,287.42. Motion passed unanimously.

The business for which the meeting was called having been completed, the meeting was adjourned at 8:00 p.m.

Clerk-Treasurer Julie Lammers, CMC