

**CITY OF VERGAS
COUNCIL AGENDA
VERGAS EVENTS CENTER**

6:30 P.M. on Tuesday, February 14, 2017

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

Additions or Deletion to Agenda

Council Minutes of the January 10, 2017 & January 25, 2017

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for January 2017

CDH-Vergas Fire Board Report

Event Center Advisory Board

Planning Commission Report

Interim Use Permit & Gravel Ordinance

Mayor's Minute

Otter Tail Tourism Report

Downtown Cameras

Water/Sewer Committee Report

Prosperous Plan

Well Head Protection Plan

Utilities Superintendent Report

2017 Seal Coat Project – Plan Approval

MCFOA VP request

Personnel

- a. Part Time Park/Street Employee
 - a. Pay schedule
 - b. Hiring
- b. Insurance
- c. Liquor Store Manager Position

Information

LMC, Newly Elected Conference – Feb. 24-25, 2017 Brainerd
LMC, Loss Control Workshop, March 29, 2017 Mahnomen
Local Board of Appeal, April 5, 2017 1:00 pm Vergas Event Center
League of MN Cities Annual Conference June 14-16, 2017 Rochester
Hazardous Waste Day July 14, 2017 – Volunteers Needed.

**CITY OF VERGAS
REGULAR MEETING
Tuesday, February 14, 2017 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, February 14, 2017 in Council Chambers, Event Center with the following members present: Mayor Dean Haarstick, Council Members Scott Goodman, Terri Smith, Sandee Stall and Keith Bunkowske. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Street Superintendent Mike DuFrane, Shane Poss, Jeff Hatewick and Steve Peloquin of Peloquin Law Firm.

Mayor Dean Haarstick called the meeting to order.

Motion by Bunkowske, seconded by Smith to accept agenda with the addition of no parking signs. Motion passed unanimously.

Motion was made by Smith, seconded by Bunkowske to approve the minutes of the January 10 and 25, 2017 meeting. Motion passed unanimously.

Motion was made by Bunkowske, seconded by Stall to approve City bills totaling \$79,242.40. Motion passed unanimously.

Motion was made by Bunkowske, seconded by Stall to approve Liquor Store bills totaling \$27,353.76. Voting yes: Goodman, Stall, Bunkowske. Abstain: Smith. Motion passed.

Bunkowske reviewed CDH-Vergas Fire Board report.

Bunkowske reviewed Event Center Advisory report. Motion by Bunkowske, seconded by Stall to purchase tables for Council Chambers. Motion passed unanimously. Motion by Bunkowske, seconded by Smith to sell the folding chairs. Motion passed unanimously.

Goodman reviewed planning commission report.

Interim use permit and gravel ordinance. Motion by Smith, seconded by Goodman to accept resolution 2017-004 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) allowing summary publication of Ordinance No. 2017-001, the summary of which clearly informs the public of the intent and effect of said ordinance. Motion passed unanimously. Motion by Goodman, seconded by Bunkowske to set interim use fee of \$300.00. Motion passed unanimously. Motion by Goodman, seconded by Stall for \$10,000 gravel pit fee. Motion passed unanimously.

Shane Poss proposed that the City put up no parking signs along Hwy 35 and County Road 4 to protect our residents, walkers and bikers. DuFrane has talked with the County and the trucks are standing on the road not parking; no parking signs would not be beneficial. Discussed looking at no parking on Looney Lane.

Haarstick reviewed Mayor's minutes regarding the legislature being in session, there agenda is up on the website. Contact your commissioners regarding any items you are concerned about.

Haarstick reviewed Otter Tail tourism report. The next meeting will be held in Vergas their main idea is to promote tourism in Otter Tail County.

Lammers presented information on camera system for Vergas. Council asked Lammers for a solid proposal at the April council meeting.

Goodman reviewed the water/sewer committee report. Motion by Goodman, seconded by Smith to raise the base sewer rate to \$24.00 and the usage rate of \$1.00 per 1,000 gallons of water. Discussed why we need to raise rates and how often we need to raise the rates. Motion passed unanimously.

DuFrane gave a report on the phosphorous plan. The management plan will begin with information to our residents and DuFrane will give Council a yearly update.

Lammers reviewed well head protection plan. Motion by Stall, seconded by Smith to approve wellhead protection plan. Motion passed unanimously.

Discussed County proposal for seal coating. DuFrane recommended we look at getting bids on our own and to not accept the bid with the County. Motion by Smith to opt out of the County bid. Motion died for lack of second. Motion by Goodman, seconded by Stall to accept the bid. Discussed having DuFrane to talk with County about traffic control costs. Voting yes: Stall, Bunkowske and Goodman. Voting no: Smith. Motion carried.

Motion by Goodman, seconded by Smith to accept resolution 2017-005 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) supporting the clerk-treasurer seeking office at MN Clerks and Finance Officers Association. Motion passed unanimously.

Bunkowske reviewed the part time park/street employee. Motion by Bunkowske, seconded by Stall to accept new pay schedule for park and street employees. Motion passed unanimously. Motion by Bunkowske, seconded by Stall to hire Mike Goettel at step 10. Motion passed unanimously. Motion by Goodman, seconded by Stall to raise street employee Dean Haarstick wages to \$13.00 an hour. Motion passed unanimously.

Motion by Bunkowske, seconded by Goodman for city to pay for full time employees short term disability at plan 3 with new employees getting the benefit after 90 days. Motion passed unanimously.

Discussed the Liquor Store manager position and options of which direction to move forward with as a manager. Motion by Stall, seconded by Bunkowske to add on to Julie Lammers Clerk-Treasurer position as a liquor store manager with a \$5.00 an hour raise. Voting yes: Stall, Bunkowske and Goodman. Voting no: none. Abstain: Smith. Motion passed unanimously.

The business for which the meeting was called having been completed, the meeting was adjourned at 8:35 p.m.

Clerk-Treasurer Julie Lammers, CMC