

CITY OF VERGAS
COUNCIL AGENDA
VERGAS EVENTS CENTER

6:30 P.M. on Tuesday, February 11, 2020

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

(In order to run an efficient meeting, please do not repeat comments and limit them to 3 minutes or less.)

1. Call to order
2. Citizens' Concerns - *Council will recognize citizens who may have items for the Council. Citizens please state your name and address for the record. Council may ask questions for clarification or explanation, but no council action will be held on these items.*
3. Additions or Deletion to Agenda (*City Council or City Staff Only*)
4. Approval of Consent Agenda. *The following are non-controversial items intended to be approved with one motion, without discussion. If a council member, staff, or member of the public would like to discuss an item(s), please ask that it be removed, and it will be placed elsewhere on the agenda.*
 - a. Council Minutes of the January 14
 - b. Bills paid between Council meetings and Council Bills
 - c. Liquor Store Bills for January 2019
 - d. Late Water/Sewer bills
 - e. Looney Daze Parade Permit
5. Flower garden proposal
6. 2020 Fee Schedule
7. Committee Reports
 - a. Event Center Committee
 - b. Economic Development Authority
 - c. Planning Commission
 - d. Water/Sewer Committee
 - e. Park Board
 - i. Trail Committee
 - f. Personnel
 - i. Maintenance Operator position
8. Staff Reports
 - a. Utilities Superintendent Report
 - i. Parks
 - ii. Water and Sewer
 - iii. Streets
 - b. Liquor Store Manager Report
9. Resignation of Terri Smith, Council Member
10. Mayor's Report
11. Information and Announcements
 - a. 2020 Local Board of review, April 1, 2020 from 1:00 pm to 1:30 pm
 - b. Hazardous Waste Day July 10, 2020 (volunteers needed)
12. Adjournment

**CITY OF VERGAS
REGULAR MEETING
Tuesday, February 11, 2020 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, February 11, 2020 in the Council Chambers, Event Center with the following members present: Mayor Dean Haarstick, Council Members: Logan Dahlgren and Julie Bruhn. Absent: Paul Pinke and Terri Smith. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Maggie Puetz, Lucas Dudden, Paul Haarstick and Barbie Porter of the Frazee-Vergas Forum.

Mayor Dean Haarstick called the meeting to order.

No citizens concerns were discussed.

Motion by Bruhn, seconded by Dahlgren to accept agenda as presented. Motion passed unanimously.

Motion by Bruhn, seconded by Dahlgren to remove January 14 council minutes and the late water bills from the consent agenda. Motion passed unanimously.

Motion by Bruhn, seconded by Dahlgren to change the minutes: The City of Vergas is responsible for 11% of the CDH-Vergas Fire and Rescue funding. The 2020 budget increase is 5%. Motion passed unanimously.

Questioned the difference on the n and the f on the late water bills worksheet. The F stands for a final bill. The n's are current water and sewer customers.

Motion was made by Bruhn, seconded by Dahlgren to approve the following consent agenda items:

- a. Bills Paid Between Council and Council Bills totaling \$36,867.39.
- b. Liquor Store Bills for January 2020 totaling \$34,074.35.
- c. Late Water/Sewer bills.
- d. Looney Daze Parade Permit for 2020.

Motion passed unanimously.

Maggie Puetz presented a wildflower garden and trail proposal on the City land which was purchased from her father. She would like to apply for a grant from the St of MN National Wildlife foundation from the University of MN. Bruhn and Dahlgren both stated they were in favor of the project if there was no cost to the City.

Discussed the 2020 fee schedule for mowing, snowplowing and ipearl meter replacement. Motion by Dahlgren, seconded by Bruhn to raise fee to \$200.00 an hour or \$50.00 over the cost of mowing being contracted with the Utilities Superintendent able to make the decision on how to accomplish mowing to be effective after it is published twice in the Frazee-Vergas Forum. Motion passed unanimously.

Lammers Event Center Advisory report. Discussed replacing gas stove. An assessment will be done for repairing the gas stove before replacing the stove. Matt Malone of BHH will bring a remodeling plan to the April 8, 2020 meeting. Dahlgren is researching counter replacement.

Lammers reviewed Economic Development Authority/Housing Redevelopment Authority activities. There is a housing survey being conducted in Vergas. Everyone is encouraged to complete and return to the City Office. The grocery store committee asked for funding for feasibility study and they will decide if it needs to be conducted after we receive the results of the housing study.

Lammers reviewed planning commission meeting. There will be a public hearing regarding a lot split on March 9. Discussed length of committee assignments. Currently we have an ordinance stating committee members will have a term limit of 3 terms. Planning Commission has requested the term limit is removed for the planning commission. After discussion it was decided to leave the term limits for committees.

Dahlgren reviewed water/sewer committee meeting. The water/sewer committee met and discussed the replacement of 1 or 2 sewer pumps from Tri-State Pump & Controls. The cost of one pump is \$10,106.50 or the price of replacing 2 at the same time is \$18,773.00. Council requested Lammers to research ways to finance.

Park Board has not met yet. The trail activity is centered around the boardwalk which is being put at the end of Long Lake. We have not had a park board meeting as 2 members are out of town until March.

Personnel board has interviewed for the maintenance operator position and recommends hiring Matt Engebretson for the part time position at step 5 for \$18.50 an hour. Motion by Dahlgren, seconded by Bruhn to hire Matt Engebretson for the maintenance operator position at step 5. Motion passed unanimously.

Utilities Superintendent Report

Parks – No report.

Water and Sewer- DuFrane will be at MN Rural Water Conference from March 2-5, 2020.

Streets-Haarstick stated he would be happy to cover the street department and water plant readings during DuFrane's absence. Motion by Dahlgren, seconded by Bruhn to hire Haarstick as an independent contractor from March 2-5, 2020. Motion passed unanimously.

Lammers had no Liquor Store report.

Motion by Bruhn, seconded by Dahlgren to accept the resignation of Council Member Terri Smith. Motion passed unanimously. Lammers will advertise and put application on the web. Council members will appoint a Council member at the March 10, 2020 meeting.

Mayor Haarstick stated he is now the President of the Otter Tail Lakes Association. The February Mayors meeting was cancelled, and the next meeting will be in March.

Haarstick reviewed information regarding training and hazardous waste day.

The business for which the meeting was called having been completed, the meeting was adjourned at 7:40 p.m.

Clerk-Treasurer Julie Lammers, CMC