

**CITY OF VERGAS
COUNCIL AGENDA
VERGAS EVENTS CENTER
6:30 P.M. on Tuesday, December 12, 2017**

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

Additions or Deletion to Agenda

Council Minutes November 14, 2017

2018 Licenses

1. Liquor -Skal
2. Cigarette License
 - a. Vergas Municipal Liquor Store
 - b. Cenex

Designation of Polling Place

Gravel Pit

Event Center Advisory Board

Proposal to replace doors

Mayor's Minute

Yard Waste

- a. Rules
- b. Camera's

Utilities Superintendent Report

Employee Training

1. LMC, Experienced Officials Conference – Jan. 27-28, 2018 (Haarstick, Bunkowske, Stall, Smith and Goodman)

Brooklyn Park

2. MN Rural Water Conference – March 6-8, 2018 (DuFrane) St Cloud
3. MN Clerks & Finance –March 20-23, 2018 (Lammers) Bloomington
4. Clerks Advanced Academy (Lammers)
5. LMC, Loss Control Workshop, March 28, 2018 (DuFrane, Lammers, Haarstick) Fergus Falls
6. League of MN Cities Annual Conference June 26-28, 2018 (Haarstick & Lammers) Duluth
7. Municipal Beverage Association (MMBA), April 28 – May 1, 2018 (Lammers) Arrowwood
8. MN Pollution Control (DuFrane) March 21-23, 2018 Brooklyn Park

Personnel

1. Reviews
 - a. Mike DuFrane
 - b. Julie Lammers
2. Receptionist

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for November 2017
- c. Liquor Store Transfer
- d. 2018 Budget

**CITY OF VERGAS
REGULAR MEETING
Tuesday, December 12, 2017 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, December 12, 2017 in Council Chambers, Event Center with the following members present: Mayor Dean Haarstick, Council Members Keith Bunkowske, Sandee Stall, Scott Goodman and Terri Smith. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane and Steve Peloquin of Peloquin Law Firm.

Mayor Dean Haarstick called the meeting to order.

Motion by Smith, seconded by Bunkowske to accept agenda with the deletion of the gravel pit. Motion passed unanimously.

Motion was made by Smith, seconded by Goodman to approve the minutes of the November 14, 2017 meetings. Motion passed unanimously.

Motion by Smith, seconded by Bunkowske to accept resolution 2017-020 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) delegating a polling place. Motion passed unanimously.

Bunkowske reviewed Event Center Advisory report. Motion by Bunkowske, seconded by Smith to have Hammer's construction for \$1,277.51 in 2018. Motion passed unanimously.

Motion by Goodman, seconded by Smith to purchase doors and have them installed by Hammer's for water treatment plant for \$5,887.06. Motion passed unanimously.

Motion by Stall, seconded by Smith to approve yard waste rules provided by Lammers and DuFrane. Motion passed unanimously.

Discussed cameras at the yard waste facility. Motion by Stall, seconded by Smith to replace camera at the yard waste facility and have the current camera moved to the park behind the event center for the cost of \$1,698.00. Motion passed unanimously. Smith asked if DuFrane could view the camera at the yard waste facility from his cell phone or computer. Lammers and Peloquin will check on legalities of this for next month's meeting.

Haarstick reviewed mayors meeting and complemented the Christmas lighting committee for the great job they did. Christmas lights look great.

Motion by Smith, seconded by Stall to approve employee training for 2018: MN Rural Water Conference – March 6-8, 2018 (DuFrane) St Cloud, MN Clerks & Finance –March 20-23, 2018 (Lammers) Bloomington, Clerks Advanced Academy (Lammers), LMC, Loss Control Workshop, March 28, 2018 (DuFrane, Lammers, Haarstick) Fergus Falls, League of MN Cities Annual Conference June 26-28, 2018 (Haarstick & Lammers) Duluth, Municipal Beverage Association (MMBA), April 28 – May 1, 2018 (Lammers) Arrowwood, and MN Pollution Control (DuFrane) March 21-23, 2018 Brooklyn Park. Motion passed unanimously.

DuFrane presented Utilities Superintendent Report we have received our loader.

Stall reviewed personnel recommendation to give DuFrane and Lammers 2% raise. Goodman stated they should receive a \$1.00 raise this year instead of a percentage raise as they are both doing a really good job. Motion by Bunkowske, seconded by Goodman to give DuFrane and Lammers \$1.00 raise as of January 1, 2018. Motion passed unanimously.

Lammers explained our receptionist has given her two weeks' notice and we will need to look at hiring someone in 2018.

Motion was made by Goodman, seconded by Smith to approve City bills totaling \$53,332.85. Motion passed unanimously.

Motion was made by Stall, seconded by Smith to approve Liquor Store totaling \$38,900.98. Motion passed unanimously.

Discussed liquor store funds and the \$5,000 made in 2016, no transfer was made to the general account in 2016. Motion by Stall, seconded by Smith to transfer \$5,000 from liquor store to general fund account. Motion passed unanimously.

Discussed Council wages. Motion by Smith, seconded by Goodman to raise the Mayors monthly salary to \$125.00 a month and additional meeting or training to \$50.00 council members to \$100.00 a month and additional meeting or training to \$50.00 and to pay planning commission members \$50.00 per meeting effective after the next election. Motion passed unanimously.

Motion by Goodman, seconded by Bunkowske to accept resolution 2017-021 (A complete text of the resolution is part of permanent public record in the City Clerk's office.) approving 2018 budget. Motion passed unanimously.

The business for which the meeting was called having been completed, the meeting was adjourned at 7: 20 p.m.

Clerk-Treasurer Julie Lammers, CMC