

**CITY OF VERGAS  
COUNCIL PUBLIC HEARING  
VERGAS EVENTS CENTER  
6:15 P.M. on Tuesday, December 11, 2018**

Wellhead Protection

**CITY OF VERGAS  
COUNCIL AGENDA  
VERGAS EVENTS CENTER  
6:30 P.M. on Tuesday, December 11, 2018**

(Reminder the Frazee-Vergas Forum is recording this meeting and all information discussed is public information)

Additions or Deletion to Agenda

Council Minutes of the November 13, 2018 and Public Hearing of December 4, 2019

Designate polling place

Construction Permits

2018 Street Project

Wellhead Protection Plan

Sirens

2019 Licenses

1. Liquor -
  - a. Billy's Corner Bar
  - b. Skal
  - c. Olson Oil (3.2 off sale)
  - d. Lion's Club (3.2 on sale)
2. Cigarette License
  - a. Vergas Municipal Liquor Store
  - b. Cenex
  - c. Olson Oil

Trail Advisory Board

Event Center Advisory Board

Planning Commission Report

Exterior Property Areas

- a. Ordinance 18-006
- b. Resolution 18-014

Utilities Superintendent Report

Water Meter Program

Personnel

1. Reviews
  - a. Mike DuFrane, Utilities Superintendent
  - b. Julie Lammers, Clerk-Treasurer-Liquor Store Manager
2. Employee Training
  - a. LMC, Experienced Officials Conference – Feb. 22-23, 2019 (Haarstick, Stall, and Smith) Brainerd
  - b. LMC, New Elected Officials Conference – Feb. 22-23, 2019 (Bruhn and Dahlgren) Brainerd
  - c. MN Rural Water Conference – March 5-7, 2019 (DuFrane) St Cloud
  - d. MN Clerks & Finance – March 19-22, 2019 (Lammers) St Cloud
  - e. Clerks Advanced Academy (Lammers)
  - f. LMC, Loss Control Workshop, March 27, 2019 (DuFrane, Lammers, Haarstick) Fergus Falls
  - g. League of MN Cities Annual Conference June 26-28, 2019 (Haarstick & Lammers) Duluth
  - g. Municipal Beverage Association (MMBA), April 27 – April 30, 2019 (Lammers) Arrowwood

Mayors Minute

Financial Report

- a. Bills Paid Between Council and Council Bills
- b. Liquor Store Bills for November 2018
- c. Late Water/Sewer bills

2019 Budget

**CITY OF VERGAS  
PUBLIC HEARING  
Tuesday, December 11, 2018 6:15 P.M.**

The City Council of Vergas met in for a public hearing at 6:15 p.m., on Tuesday, December 11, 2018 in Council Chambers, Event Center with the following members present: Mayor Dean Haarstick, Council Members Scott Goodman, Keith Bunkowske, Sandee Stall and Terri Smith. Absent: none. Also, present: Clerk/Treasurer Julie Lammers, Joe Bruhn, Julie Bruhn, Loren Menz, Aaron Meyer, Barbie Porter of the Frazer-Vergas Forum and Steve Peloquin of Peloquin Law Firm.

Mayor Dean Haarstick called the public hearing to order.

Aaron Meyer of MN Rural Water reviewed our Wellhead Protection Plan within the next 90 days we will know if the City of Vergas plan is approved. Once our Wellhead Protection Plan is approved we will be able to apply for grants to educate our citizens, seal wells and purchase emergency response items such as fencing and a generator.

Dean Haarstick closed the public hearing at 6:30 pm.

**CITY OF VERGAS  
REGULAR MEETING  
Tuesday, December 11, 2018 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, December 11, 2018 in Council Chambers, Event Center with the following members present: Mayor Dean Haarstick, Council Members Scott Goodman, Keith Bunkowske, Sandee Stall and Terri Smith. Absent: none. Also, present: Clerk/Treasurer Julie Lammers, Joe Bruhn, Julie Bruhn, Logan Dahlgren, Loren Menz, Aaron Meyer, Barbie Porter of the Frazer-Vergas Forum and Steve Peloquin of Peloquin Law Firm.

Mayor Dean Haarstick called the meeting to order.

Motion by Smith, seconded by Bunkowske to accept agenda with the following additions: gambling permit and franchise ordinance. Motion passed unanimously.

Motion was made by Goodman, seconded by Smith to approve the council minutes of the November 13, 2018 and the public hearing minutes of December 4, 2018. Motion passed unanimously.

Motion by Smith, seconded by Stall to accept Resolution 2018-16, (a complete text of the resolution is part of permanent public record in the City Clerk's office.) allowing the Dent Lions to conduct gambling at the Vergas Event Center on January 31, 2018 for New Year's Eve party. Motion passed unanimously.

Julie Bruhn asked Council to consider an ordinance banning franchises as Vergas is a unique community and we would like for it to stay unique. Council stated they would need more information as we currently have franchise businesses here in Vergas. Bruhn stated she would bring more information to the Planning Commission meeting on January 23, 2019 as this is a zoning issue.

Motion by Goodman, seconded by Bunkowske to accept Resolution 2018-15, (a complete text of the resolution is part of permanent public record in the City Clerk's office.) to designate the polling place for the City of Vergas. Motion passed unanimously.

Motion by Goodman, seconded by Smith to approve the construction permit for 320 Pelican Avenue for windows. Motion passed unanimously.

Council was asked to consider changing the amounts be assessed on Scharf Ave, as the cul-de-sac was measured as a paved cul-de-sac and not a straight road. Motion by Goodman, seconded by Smith to reassess the Scharf project with the new proposed numbers. Voting yes: Goodman, Smith and Stall. Abstain: Bunkowske No: none. Motion carried.

Motion by Goodman, seconded by Smith to divide the 2018 Street project into four individual projects. Motion passed unanimously.

Motion by Goodman, seconded by Bunkowske to approve the W Main, 3rd St and Linden Loop project. Motion passed unanimously.

Motion by Goodman, seconded by Smith to approve the Far East Scharf Ave project. Voting yes: Goodman, Smith, Stall and Haarstick. Abstain: Bunkowske Voting No: none. Motion carried.

Motion by Goodman, seconded by Bunkowske to approve the Park View project. Motion passed unanimously.

Motion by Goodman, seconded by Smith to approve the Anne Lane and Eva Ave project. Voting yes: Goodman, Smith, Haarstick and Stall. Voting No. Bunkowske. Motion carried.

Motion by Smith, seconded by Goodman to approve the Wellhead Protection plan for the City of Vergas. Motion passed unanimously.

Motion by Smith, seconded by Goodman to leave the sirens as they currently are. Motion passed unanimously.

Motion by Stall, seconded by Smith to grant liquor licenses to Billy's Corner Bar, Skal Bar and Grill, Olson Oil and the Lions Club; and to grant cigarette licenses to Vergas Municipal Liquor Store, Cenex and Olson Oil. Motion passed unanimously.

Lammers reviewed trail advisory board report.

Bunkowske reviewed the event center advisory board report. Motion by Stall, seconded by Smith to charge the Lion's \$900.00 for use of the event center for meetings (both board and general) but not special events. Motion passed unanimously.

Goodman reviewed planning commission report.

Motion by Smith, seconded by Goodman to accept Ordinance 2018-2, (a complete text of the ordinance is part of permanent public record in the City Clerk's office and a summary publication will be printed in the Frazee-Vergas Forum.) regarding exterior property areas. Motion passed unanimously.

Motion by Goodman, seconded by Smith to accept Resolution 2018-14, (a complete text of the resolution is part of permanent public record in the City Clerk's office.) regarding exterior property areas. Motion passed unanimously.

DuFrane presented Utilities Superintendent Report by requesting the following unbudgeted items; internet at the City Shop and an employee for his department. DuFrane stated the cost for internet should be \$55.00 a month through Arvig Communications. Motion by Smith to allow DuFrane to add internet at the City Shop. Motion died for lack of second. Motion by Smith, seconded by Goodman to advertise for a part time employee to work no more than 32 hours a week in the streets, parks and utilities department. Motion passed unanimously. Lammers was asked to design a job description and advertise the position on the city web site and Indeed.

Motion by Stall, seconded by Goodman to convert the water/sewer meters to a radio read system for a cost of \$20,200.00. Voting yes: Goodman, Stall and Haarstick. Voting No: Smith and Bunkowske. Motion passed.

Motion by Smith, seconded by Bunkowske to give Mike DuFrane a \$2.00 an hour raise and Julie Lammers as \$1.00 an hour raise effective January 1, 2019. Voting yes: Goodman, Smith and Bunkowske. Voting No: Stall. Motion passed.

Motion by Goodman, seconded by Smith to approve employee trainings as presented on agenda. Motion passed unanimously.

Haarstick reviewed Mayor's meeting held in Dent this morning.

Motion was made by Smith, seconded by Goodman to approve City bills totaling \$63,399.76. Motion passed unanimously.

Motion by Stall, seconded by Smith to approve Liquor Store bills totaling \$46,068.32. Motion passed unanimously.

Reviewed late water bills.

Motion by Goodman, seconded by Smith to approve the 2019 budget. Motion passed unanimously. The business for which the meeting was called having been completed, the meeting was adjourned at 8:15 p.m.

Clerk-Treasurer Julie Lammers, CMC