

CITY OF VERGAS

PLANNING COMMISSION AGENDA

Monday, October 26, 2020

6:30 pm

Zoom Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/2670942170>

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Meeting ID: 267 094 2170

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1. Public Hearing – Street Vacation
2. Call to Order
3. Agenda Additions or Deletions
4. Minutes of September 28, 2020
5. Street Vacation
6. Old Business:
  - a. Nuisance Properties
  - b. Comprehensive Plan
  - c. 88 Park View Drive – City Easement
7. New Business
  - a. Townline Road – Tree trimming

CITY OF VERGAS  
PLANNING COMMISSION  
Public Hearing  
Monday, October 26, 2020  
6:30 pm  
Zoom Meeting

The City of Vergas Planning Commission held a public hearing Monday, October 26, 2020 at 6:30 pm on Zoom with the following members present Logan Dahlgren, Van Bruhn, Natalie Fischer and Paul Pinke. Absent: Robert Jacoby. Also, present Clerk-Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Scott Kolbinger of KLJ, Engineering and Tara Dresen.

Chairperson Dahlgren opened public hearing at 6:30 pm.

Lammers reviewed information regarding the vacation of East Railway Avenue, Nesbitt Avenue, and Lover's Lane. No public comments were made.

Dahlgren closed public hearing.

CITY OF VERGAS  
PLANNING COMMISSION MINUTES  
Monday, October 26, 2020  
6:40 pm  
Zoom Meeting

The City of Vergas Planning Commission was held Monday, October 26, 2020 at 6:30 pm on Zoom with the following members present Logan Dahlgren, Van Bruhn, Natalie Fischer and Paul Pinke. Absent: Robert Jacoby. Also, present Clerk-Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Scott Kolbinger of KLJ, Engineering and Tara Dresen.

Meeting called to order by Chairperson Logan Dahlgren at 6:40 pm.

Motion by Dahlgren, seconded by Fischer to accept the agenda with the following additions: construction permits and sign report. Voting yes: Pinke, Bruhn, Fischer and Dahlgren. Voting No: none. Motion carried.

Motion by Pinke, seconded by Fischer to approve the minutes of the September 28, 2020. Voting yes: Pinke, Bruhn, Fischer and Dahlgren. Voting No: none. Motion carried.

**Construction Permits:**

Motion by Dahlgren, seconded by Bruhn to accept the following construction permits: 140 W Linden for remodel and 98 Park View to build house and garage and paved driveway. Voting yes: Pinke, Bruhn, Fischer and Dahlgren. Voting no: none. Motion carried.

**Street Vacation**

Motion by Bruhn, seconded by Fischer to recommend to Council to approve the street vacation of East Railway Avenue, Nesbitt Avenue, and Lover's Lane. Voting yes: Pinke, Bruhn, Fischer and Dahlgren. Voting No: none. Motion carried.

**Old Business:**

Discussed other nuisance properties. Lammers was asked to send letters to the following properties: 306 E Frazee Ave (regarding unlicensed vehicles and debris in yard). Owner has responded and is working on compliance. Utilities Superintendent DuFrane has asked for a nuisance letter to be sent to property regarding a pickup being used for parts and letter has been sent. Commissioners mentioned no other properties.

The comprehensive plan will incorporate the current housing study and 2019 capital improvement plan.

Owners Adam and Tara Dresen owners of 88 Park View Drive have requested changes in the City easement drainage on their property. Engineer Kolbinger reviewed his recommendation for 88 Park View proposing a 1-foot berm along the easement so the water drains into the lake closer to the trail. Commissioners discussed having Dresen's landscaper put in berm and asked them to get a quote for the work. Questions discussed:

Exactly where the berm would go.

Can the homeowner work in the easement?

Who is putting the berm in?

Do we have to keep the rock checks?

Kolbinger stated we would want to keep as close to the trail as possible. Dresen's stated they would ask landscaper to get quote to berm and provide to City. DuFrane stated he needs more time to review before anything happens with the project and if his department would be able to help build the berm.

**New Business:**

DuFrane stated trees need to be cut on Townline Road due to the trees approaching on the highway. City does not have easements on Townline Road and property owner will not give City permission to cut trees. Dahlgren questioned cost of easements that are not budgeted. DuFrane stated he feels it will be more expensive to hire someone to cut the trees than to get an easement. Commissioners asked Kolbinger to get a proposal of costs for an easement along Townline Road.

DuFrane reported on the signs in Vergas: (following provided by DuFrane)

City of Vergas Sign Report to Planning Commission September 2020 Meeting

A sign inspection was done during the month of September. Signs were in fair shape. We replaced Parkview sign, Parkview and Altona signs and the Parkview and Scharf signs. The Stop sign on Scharf and Townline was also replaced.

**Follow Up Actions:**

Lammers to discuss Vergas Truck Route and parking on 1<sup>st</sup> Avenue with County Engineer.

Quote for comprehensive plan will be provided at the November 23, 2020 meeting.

**Actions Completed and Removed from Follow up:**

Street vacation around the ballfield.

The next meeting will be November 23, 2020 at 6:30 pm.

Meeting adjourned at 7:30 pm.

Secretary,  
Julie Lammers, CMC  
Clerk-Treasurer  
City of Vergas