

CITY OF VERGAS  
PUBLIC HEARING  
VERGAS EVENTS CENTER  
6:15 P.M. on Tuesday, January 3, 2012

Nuisance Property-101 E Mill

CITY OF VERGAS  
COUNCIL AGENDA  
VERGAS EVENTS CENTER  
6:30 P.M. on Tuesday, January 3, 2012

Additions or Deletion to Agenda

Council Minutes of the December 5, 2011 and December 28, 2011 Meetings

Set Time, Place, & Date of Regular 2012 Meetings

Appointment of Acting Mayor

Council Portfolios/Handbooks  
Event Center, City Weed Inspector, Recycling Center  
Liquor Store, Licenses Municipal Buildings  
Streets, Parks, Recreation Sidewalks,  
Water, Sewer Operations, Emergency Services, Storm Drain  
Personnel

CDH-Vergas Fire Board Representative

Appoint City Attorneys: Peloquin • Beck, P.A.

Designate Official Newspaper: Frazee Forum

Designate Official Depositories: Vergas State Bank

Resolution Accepting Donations from Zumba for Community Center

Mayors Minute—Meet Representative Bud Nornes

Community Warm Up-Emergency Plan-Jan. 26, 2012 at 7:00 a.m.

2011 Board of Review

Otter Tail County Household Waste Mobile Collection Program

Raffle permits & Licenses Signatures (permission for Clerk to just sign)

Trail Committee

Municipal building exterior design

Otter Tail Power – Electrical Box

Planning Commission

- A. Appointment
- B. Tin Can Alley
- C. Street Project
- D. Compensation for members

Report from Public Utilities Superintendent Michael DuFrane

- A. Water Connection

Personnel

- a. Life Insurance
- b. Vacation/Sick Time Hours

Liquor Store Bills for December 2011

Financial Report

Bills Paid Between Council and Council Bills

City Attorney-Litigation Claim

LMC-2012 Safety & Loss Control Workshop will be March 28, 2012 in Fergus Falls.

**CITY OF VERGAS  
PUBLIC HEARING  
Tuesday, January 3, 2012 at 6:20 PM**

Acting Mayor Paul Pinke called the Public Hearing to order.

Pinke explained nuisance ordinance violation for 101 E Mill.

Mayor Dean Haarstick joined meeting at 6:21 p.m.

Homeowners and neighbors questioned what ordinances were violated and what needed to be done to bring up to code. Council reviewed pictures of property and pointed out area needing to be cleaned.

Closed Public Meeting at 6:30 p.m.

**CITY OF VERGAS  
REGULAR MEETING  
Tuesday, January 03, 2012 6:30 P.M.**

The City Council of Vergas met in regular session at 6:30 p.m., on Tuesday, 1-03-12, in Council Chambers, Community Center with the following members present: Mayor Dean Haarstick, Council Members Scott Goodman, Paul Pinke, Shawn Day and Kevin Zitzow. Absent: none. Also present: Clerk/Treasurer Julie Lammers, Utilities Superintendent Mike DuFrane, Steve Peloquin of Peloquin • Beck, P.A, Barbie Porter of Frazee Forum, Bud Norness, Tom Olson, Cliff Moe, Ross Smith and Aaron Lauinger of Ulteig Engineering.

Mayor Dean Haastick called the meeting to order.

Motion by Pinke and seconded by Day to accept agenda with the following additions: Public Hearing, Audit and Event Center Water Heater. Motion passed unanimously.

Mayor Dean Haarstick welcomed everyone and introduced State Representative Bud Norness.

Motion was made by Zitzow, seconded by Day to approve the minutes of the December 5, 2012 and December 28, 2012 meetings. Motion passed unanimously.

Goodman stated section n and section p of ordinance, all dangerous, accumulated materials. Shown by pictures come to an agreement to have area cleaned by May 1, 2012 if this is not met

Motion by Day, seconded by Pinke issuance of an order declaring a nuisance. Motion passed unanimously.

Motion was made by Zitzow, seconded by Pinke to set meeting time of regular 2012 meetings to Monday at 6:30 p.m. Motion passed unanimously.

Motion was made by Goodman, seconded by Zitzow to appoint as Acting Mayor Paul Pinke. Motion passed unanimously.

Motion by , seconded by to set the following as Council portfolios. Motion by Day, seconded by Pinke for option 2. Motion passed unanimously.

Motion by Day, seconded by Goodman to appoint Paul Pinke as CDH-Vergas Fire Board Representative. Voting yes: Day, Goodman, Pinke, Haarstick Abstain: Zitzow. Motion passed.

Motion by Pinke, seconded by Day to appoint Peloquin\*Beck, P.A. as City Attorneys. Motion passed unanimously.

Motion by Day, seconded by Pine, to designate official newspaper as Frazee-Vergas Forum. Motion passed unanimously.

Motion by Zitzow, seconded by Pinke to designate Official Depositories as Vergas State Bank. Motion passed unanimously.

Motion by Zitzow, seconded by Day accepting a Resolution Accepting Donations Received (A Complete text of the resolution is part of permanent public record in the City Clerk's office.) from Zumba. Motion Passed unanimously.

During the Mayor's Minute the Mayor introduced Bud Norness, Minnesota State Representative District 10A, which includes the Vergas area. He has represented the district for 9 years and explained items he has been involved in.

Community Warm-Up Emergency Plan is scheduled for Thursday, Jan. 26, 2012 at 7:00 a.m. Lammers reviewed what we would like to see from this meeting. Motion by Zitzow, seconded by Pinke to allow use of Event Center and encouraged the plan to move ahead. Motion passed unanimously.

Lammers informed Council the Board of Review will be Wednesday, April, 11, 2011 from 1:00 TO 1:30 at the CDH-Vergas Fire Hall meeting room.

Motion by Pinke, seconded by Zitzow to approve scheduling the holding of an Otter Tail County Household Hazardous waste Mobile Collection Program this summer. Motion passed unanimously.

Motion by Day, seconded by Zitzow to have Clerk to sign for raffle permits and temporarily licenses Motion passed unanimously.

Kevin has asked DL to contact him with information.

Pinke explained he has spoken with Otter Tail County about a pole and electricity for. Motion by Pinke, seconded by Day to accept proposal from Otter Tail Power. Motion passed unanimously.

Pinke explained that we have held back \$500 from there bill because it is not working properly. Hanson's agree that it is not working properly and Pinke and Hanson's will continue to work on making it work properly. Pinke is trying to get ahold of the person who sold us the dishwasher.

Goodman reviewed Planning Commission and stated 2 people have applied for the Planning Commission explained they were both fine candidates and recommended Tom Olson due to his experience. Motion by Goodman, seconded by Pinke to appoint Tom Olson as planning commission member. Motion passed unanimously.

Planning Commissioners received numbers from DuFrane and Haarstick to complete the application that was accepted by the State of Minnesota. Haarstick has also asked volunteers to help with this project. Motion by Zitzow, seconded by Day to have a public hearing on Wednesday, January 25, 2012 at 6:15 p.m. regarding Tin Can Alley. Motion passed unanimously.

Planning Commissioners are working with Street projects with Aaron's help we will be getting a street plan. Motion by Goodman, seconded by Pinke for Resolution of support for the Mn Dept of Transportation State for Local Transportation. Motion passed unanimously. West Lake is not defined and it needs to have a construction footprint. Asked Lammers to see what roads in the City have parcel to middle of road. Easement for private right way or dedicated plat can dedicate the street. We need to decide do we want to do if we want easements or dedication. There is a cost to both issues. Town Line Road will need both topographical and boundary map.

In the Planning Ordinance there is no compensation for Planning Commissioners. Motion by Goodman, seconded by Day to approve resolution for Planning Commission Resolution. MPU

DuFrane explained that when the he went to Bunkowski's to turn the water on we were unable to locate his shut off valve. Bunkowski's had plumber there to move water from their well to City water and had to pay an addition \$103.42 for plumber to return. Council discussed situation of bill. Motion by Goodman, seconded by Pinke to pay 1/2 of cost. Motion passed unanimously.

DuFrane explained there was an accident in the park this past weekend. We need to get a repair estimate and write him a letter to pay for repairs. Motion by Zitzow, seconded by Day for DuFrane to get estimate and have Peloquin send letter to person who did the damage. Motion passed unanimously.

DuFrane explained that he has been approached by Theresa Goodman to be on the Rescue Squad and would like permission to join the Vergas-CDH Rescue Squad. Council asked Lammers to look at policies from different communities.

Motion by Zitzow, seconded by Day to offer employees working over 25 hours a week a life insurance policy valuing \$15,000. Motion passed unanimously.

Motion by Goodman, seconded by Pinke to give employees until April 1, 2011 to get their Paid Time Off (PTO) hours below 200 hours or they will lose the hours. Motion passed unanimously.

Discussed audit we may need to look into a more intense audit of the City asked Lammers to look into what others Cities have for audits.

Motion was made by Pinke, seconded by Goodman to approve Liquor Store bills totaling \$38,760.48. Motion passed unanimously.

Motion was made by Goodman, seconded by Pinke to approve bills presented at Council meetings for a total of \$30,384.07. Motion passed unanimously.

Motion by Pinke, seconded by Zitzow to authorize Bud Norness to look into a gravel tax for the City of Vergas. Motion passed unanimously.

Haarstick reminded Council there will be a meeting Tuesday, Jan. 03, 2011 of the Perham Economic Development Authority in Perham which Lammers and Haarstick will be going to if anyone else would like to attend. There is a meeting of League of Minnesota Cities Safety & Loss Control Workshop in Fergus Falls on Wednesday, March 28, 2012.

Mayor Dean Haarstick closed meeting with reading the following statement. The meeting will now be closed pursuant to the attorney/client privilege exception of the open meeting law to discuss the action to be taken in response to the letter received from attorney Kristi Hastings, counsel for Pat Ehlke, dated December 12, 2011, inquiring whether the city would be willing to reoffer severance to Ms. Ehlke. The letter asserts that Ms. Ehlke believes her constructive discharge was discriminatory and harassing. Discussion will be closed as the need for attorney/client privileged advice, including the terms and conditions of any response and how that may be affected by the strengths and weaknesses of the claims asserted or possible of assertion, and the defenses to those claims, outweigh the purposes of the open meeting law.

Motion by Goodman, seconded by Day to close the meeting. Motion passed unanimously.

Motion by Day, seconded by Pinke to open the meeting. Motion passed unanimously.

Peloquin stated that in the closed meeting Council advised him as to how they would recommend resolving matter with certain parameters.

The business for which the meeting was called having been completed, the meeting was adjourned at 9:00 p.m.

Clerk-Treasurer Julie Lammers, CMC