

Event Center Response to letter from Mary Ditterich:

The Event Center is rented to the Vergas Community Club from 2 pm Friday, April 11 until 2 pm Saturday, April 12. The rental form was filled out with Julie Bruhn as the contact person.

On March 26, Julie Bruhn was informed that we were having issues with the coffee maker and considering removing it from the building. The event center committee also wondered how much coffee was made during Maple Syrup Fest to help them determine what was needed for significant events.

On Monday, April 7, while cleaners were cleaning the building, food was placed in their way until Julie came from the City Office to move it to an area not used by the building. Vanessa Perry called and informed Julie that the food was being delivered.

On Tuesday, April 8, Julie Bruhn was told the stovetop would not be able to be replaced before the Maple Syrup Festival, and they would only have two burners for use.

On Thursday, April 10, Deputy Clerk Sarah met Julie Bruhn at the event center, turned the coffee pot on for the event, and discussed the rental needs. Sarah was to remove coffee carafes from the meeting room (they were boxed but had not been put under the stage) and get garbage bags. Sarah provided Julie with and put up signs in the building with the phone number to call with any concerns. The city did not take any calls during the event.

On Friday, April 11, Maintenance employee Matt delivered garbage bags to the center.

After the event:

Sarah spent two hours cleaning the kitchen from the event, as there were layers of grease on the floor, refrigerator, and countertops. (See photos)

Utilities Superintendent Mike contacted BUNN and reset the coffee maker, which is working correctly.

Julie Bruhn gave the following review after the event.

Some opportunities for improvement:

- I'm glad I checked before event as there were no large garbage can bags. Matt got us some.
- The large garbage collection bin in the back was full, so discarding pancake breakfast trash was a challenge
- Issue with blowing circuit. There is a lot of power use in kitchen area with stove, griddles, coffee maker, 40 cup coffee maker for decaf coffee, roaster, and serving table with warmers.
- The 2 front burners don't get hot enough to boil large pots of water, so basically work with 2 burners. Something to make people aware of. We used roasters to get a jump on sausage.
- Just to clarify, does the Event Center supply gloves for kitchen work & serving? There weren't any, but a cupboard

was labeled gloves. Not a big deal, just need to know as we will then purchase going forward. Used gloves from the Lions.

- Wanted to get a count of coffee pots used from the back room cupboard, as we need to put on tables as we can't

keep up serving coffee. They aren't very good, but need.

Responses:

Garbage Bin – researched and a resident had filled the bin with personal items, which we were unaware of.

Blowing Circuit- called an electrician, the circuits are not blowing, and the GFI's are tripping (they are doing their job).

Stove Top – as mentioned before, we are considering purchasing another stove top.

Gloves – The event center does not supply plastic gloves.

Coffee pots—Sarah will put coffee carafes under the stage until next year's Maple Syrup event. The boxes will have the quantity labeled on them.

As of April 24, 2025, the event center had not received payment for its rental.

